

TOWNSHIP OF SIOUX CREEK, WISCONSIN

Application for Employment

Position Applying For: _____

GENERAL INFORMATION

1. Persons hired by the Township are required to present proof of identification and of legal eligibility to work in the United States prior to beginning their job.
2. Qualified applicants are considered for positions without regard to race, color, creed, religion, national origin, age, sex, sexual orientation, marital status, disability, veteran status, genetic testing or any other protected category covered under Federal, State or Local equal opportunity employment laws.
3. The Township reserves the right to require applicants to submit to a drug/alcohol test and/or a medical examination prior to employment.
4. Inaccurate or incomplete information in the application may result in the disqualification of your application (or dismissal from employment). The Application Form must be completed even if a resume is submitted.

CONTACT INFORMATION

Name _____
Last First Middle

Address _____
Street City State Zip Code

Home Phone _____ **Business Phone** _____

Is there another number that can be used to contact you? _____

WORK EXPERIENCE

Begin with your present or most recent job, listing work during the past ten years. Include full and part-time jobs, summer work, internships and volunteer work, military service and self-employment. Please indicate if any records would be under a different name. Attach additional sheets, if necessary.

Last or Present Employer**Telephone**

Address

Dates of Employment (month and year).**From** _____ **To** _____

Supervisor's Name and Title

Job Title and Description of Work

Reason for Leaving

Employer**Telephone**


Address

Dates of Employment (month and year).**From** _____ **To** _____

Supervisor's Name and Title

Job Title and Description of Work

Reason for Leaving



Employer

Telephone

Address

Dates of Employment (month and year).

From _____ **To** _____

Supervisor's Name and Title

Job Title and Description of Work

Reason for Leaving

Employer

Telephone

Address

Dates of Employment (month and year).

From _____ **To** _____

Supervisor's Name and Title

Job Title and Description of Work

Reason for Leaving

NOTE: We may contact the employers listed above unless you indicate below those you do not wish us to contact.

Do not contact: _____ . Reason: _____

Education and Training

Please indicate if any records would be under a different name.

School Name & Location (City, State)	Diploma or Degree (Yes or No)	Describe any Specialized Training, Skills
Elementary		
High School		
College/University		
Graduate/Professional		
Business/ Trade/Technical		
Other		

Employment Availability (complete one of the following)

Beginning (month/year) _____ **Upon** _____ **notice to current employer.**

Additional Skills and Qualifications

Please list any additional skills and qualifications that you would like to be considered, such as, fluency in more than one language.

References

List individuals familiar with your skills and qualifications. Please do not include relatives or supervisors identified on this application.

Name & Years Known	Position/Occupation	Address & Phone

CONVICTION RECORD

Have you ever been convicted of a crime? If yes, describe in detail, including date, city, state and disposition of the conviction. NOTE: Inclusion of this information will not automatically exclude an applicant from employment consideration; the information will be considered only as it relates to performing the essential functions of the job.

Have you been arrested for any matters that are currently pending?

CERTIFICATION AND SIGNATURE

I hereby certify that the information provided by me in this Application is true and complete to the best of my knowledge. In addition, I authorize current or former employers, personal references, and educational institutions listed on my application to provide the Township (or its designee) with job-related references and information. The Township is also authorized to conduct a police and court investigation of my background if relevant to the job for which I am applying.

I understand that omissions or misrepresentations of material fact in this application may result in disqualification (or dismissal) from employment. I further understand that, if I am hired, my status will be that of an at-will employee and that my employment may be terminated by the Township (or employee) at any time, for any reason or no reason, with prior notice or not. An offer of employment and acceptance of the offer of employment does not create an employer obligation for continued employment.

Signature of Applicant

Date