


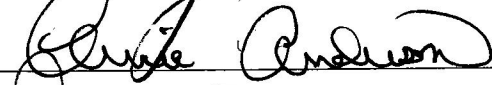
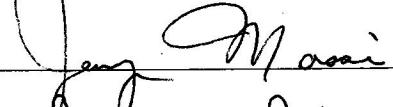
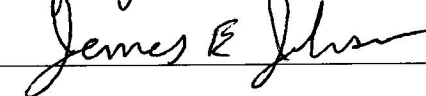
RESOLUTION 2015 - 1

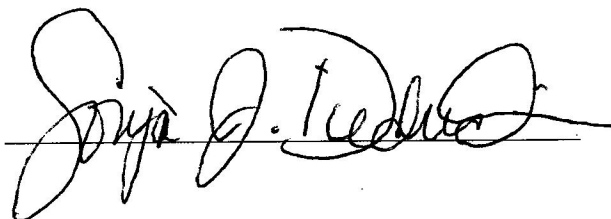
**PUBLIC PARTICIPATION PROCEDURES FOR THE  
UPDATE OF THE TOWN OF SIOUX CREEK COMPREHENSIVE PLAN**

- WHEREAS,** the Town of Sioux Creek has decided to update its comprehensive plan under the authority and procedures of §62.23 (3) and §66.1001, Wisconsin Statutes; and
- WHEREAS,** §66.1001 (4) (a), Wisconsin Statutes, requires that the governing body of the local governmental unit adopt written procedures designed to foster public participation at every stage of comprehensive plan preparation, and that such written procedures provide for wide distribution of proposed, alternative or amended comprehensive elements, an opportunity for the public to submit written comments on the comprehensive plan, and a process for the local governing body to respond to such comments; and
- WHEREAS,** the Town Board of the Town of Sioux Creek has designated a plan commission for the purposes defined in §62.23 (1), (2), (4) and (5), Wisconsin Statutes; and
- WHEREAS,** the Town of Sioux Creek Plan Commission has reviewed and recommended approval of the following *Public Participation Procedures for the Town of Sioux Creek Comprehensive Plan Update*; and
- WHEREAS,** the agreement between the Town of Sioux Creek and its hired planning consultants is consistent with and furthers the mechanisms identified within the *Public Participation Procedures for the Town of Sioux Creek Comprehensive Plan Update* to foster public participation, ensure wide distribution of draft plan materials, and provide opportunities for written comments on draft plan materials; and
- WHEREAS,** the Town of Sioux Creek believes that regular, meaningful public involvement in the plan development process is important to assure that the resulting plan meets the wishes and expectations of the public.

**NOW, THEREFORE BE IT RESOLVED,** that the Town Board of the Town of Sioux Creek hereby ordain and resolve as follows: to approve the written procedures included in *Public Participation Procedures for the Town of Sioux Creek Comprehensive Plan Update* as its public participation procedures meeting the requirements of §66.1001 (4) (a), Wisconsin Statutes.

Dated this 8<sup>th</sup> day of June, 2015.

  
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# **Public Participation Procedures for the Town of Sioux Creek Comprehensive Plan Update**

## **INTRODUCTION**

§66.1001 (4) (a), Wisconsin Statutes, requires that the governing body of the local governmental unit adopt written procedures designed to foster public participation, including open discussion, communication programs, information services and public meetings for which advance notice has been provided, at every stage of comprehensive plan preparation, and that such written procedures provide for wide distribution of proposed, alternative or amended comprehensive elements, an opportunity for the public to submit written comments on the comprehensive plan, and a process for the local governing body to respond to such comments.

The Town of Sioux Creek Town Board recognizes the need for an open and active public participation process to foster a strong community commitment to the development and implementation of a comprehensive plan to guide the community's future growth and development. To ensure that the public has an opportunity to be involved in every stage of the update of the Comprehensive Plan, the Town identifies the following actions to promote an active public involvement process that provides complete information, timely public notice, full public access to key decisions, and supports early and continuing involvement of the public in developing the plan.

## **PUBLIC PARTICIPATION PROCEDURES**

- The Town has a duly appointed Plan Commission pursuant with §66.23 (1) and/or §60.62 (4), Wisconsin Statutes.
- All meetings of the governing body of the local governmental unit (Town Board) are open to the public and are officially posted to notify the public as required by law.
- All Plan Commission meetings are open to the public and are officially posted to notify the public as required by law. Opportunities for public comment will be provided during the Plan Commission meetings.
- The Town Board will receive periodic reports from the Plan Commission during the preparation of the plan and will have the opportunity to review and comment on materials developed for incorporation into the Comprehensive Plan.
- The Town Plan Commission will host a public visioning session early in the plan update process to engage community members and obtain public input on community goals, issues, and alternative strategies. The public will be invited to participate in the visioning session through the mailing of a postcard to residents; this will also increase public awareness of the plan update in general.
- Prior to the public hearing, the governmental units of adjacent or overlapping jurisdiction will be notified of the community's undertaking of the preparation of the Comprehensive Plan and their input sought on intergovernmental concerning land use, municipal boundaries and service provision.
- Draft copies of the Comprehensive Plan will be available at Town Hall, on the Town website, and at the Chetek and Dallas public libraries during regular hours for the public to review.
- A joint Plan Commission and Town Board Public Hearing will be conducted on the recommended Comprehensive Plan prior to Plan Commission recommendation and the governing body enacting the plan by ordinance. The Public Hearing will be preceded by Class 1 notice under Chapter 985, Wisconsin Statutes, published at least 30 days before the hearing is held. Additional notice will be provided to non-metallic mining interests pursuant to §66.1001 (4) (e), Wisconsin Statutes. The public is invited to comment and submit written comments.
- A public open house to present the draft Comprehensive Plan recommended by the Plan Commission will be conducted in advance of the Public Hearing.
- The Town Board will consider and respond to written comments regarding the plan before enacting it by ordinance.
- The adopted comprehensive plan will be distributed to:
  1. Every governmental body that is located in whole or in part within the boundaries of the local governmental unit.
  2. The clerk of every local governmental unit that is adjacent to the local governmental unit which is the subject of the plan.
  3. The Wisconsin Department of Administration on behalf of the Wisconsin Land Board
  5. The West Central Wisconsin Regional Planning Commission.
  6. The Chetek and Dallas public libraries.
- The Town Plan Commission, with Town Board approval, may implement additional public participation activities as deemed appropriate, practicable, and needed.